



# ELEKTRONISCHER BRIEF

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## **"Elterndigital" (Parents digital) - We help you so that you can help your children!**

Dear parents,  
dear guardians,

Have you received a device on loan from the school for distance learning and would like help operating it?

Or would you like to be able to help your child better with digital learning in general?

Together with the "Volkshochschulen" (adult education centres), we have the following free offers in the "Elterndigital" series for you:

### **Distance learning and first steps in using laptops or tablets**

These events take place on-site. Possible topics may include:

- How does the device (laptop or tablet) that we got from school work?
- How do I create a PDF document?
- How can we organize files and photos clearly on the computer or tablet?
- How can I help if there are technical problems with video conferencing?

### **Support digital learning**

These events can also take place online and are aimed at anyone who is interested and who already has basic knowledge of using digital devices. Possible topics may include:

- Where and how do I correctly search for things on the Internet?
- How do I organize my files on the device?
- How do I use a learning platform?
- How do I protect my device from accessing my data?

The course instructors at the adult education centres will be happy to answer your questions and give you valuable tips on various topics.

You can inquire about the specific course dates at your school or the adult education centre in your region.

We already offer instructions for many State programs that are used in schools. You will find an overview attached to this letter.

We look forward to your participation!

Yours sincerely,  
Your media literacy team